

2011 Gathering Waters Festival Food Vendor Information & Application

Thanks for participating! Please fill-out the info below, sign and email or fax to the contact below.



GATHERING
WATERS
FESTIVAL

June 11, 2011
11 a.m. to 6 p.m.
Lakeshore State
Park

Organization:

Address:

Contact:

Phone:

Email:

The festival will go on rain or shine

Set-up: Friday, June 10 from noon to 4 p.m. or Saturday, June 11 from 8:30 to 10:30 a.m.

To get on to the Park take Erie St. around the back of the Marcus Amphitheater, past the red lighthouse and drive slowly onto the Park – maximum speed is 5 MPH. Watch for pedestrians and bikers who have the right-of-way. All vehicles not necessary for operating your booth must be off the Park on Saturday by 10:30 a.m. There is limited free parking available at the South entrance of the Park on a first come basis. There will be security on the Park Friday night. Further instructions will be sent a few weeks before the festival and also placed on www.gatheringwatersfest.org.

Take-down: Begins at 6 p.m. unless other arrangements are made. Proceed with caution driving on the Park as festival attendees will still be on the Park. The Park closes at 8:30 p.m. for fireworks.

General Liability Insurance and Dept. of Public Health Permit: Please provide proof of a general liability insurance policy naming the Park and the Friends of Lakeshore State Park as additional parties insured and your Dept. of Public Health permit. Email or fax these to the contact below. If you have questions please contact Kae DonLevy at info@gatheringwatersfest.org or 414.588.0617.

Booth Set-up – Please Fill-Out

Booth – Describe what you'll sell at your booth. List the top five items and their price.

- 1.
- 2.
- 3.
- 4.
- 5.

Tents: Do you have your own vending vehicle or tent: _____? If you bring a tent please make sure it can be safely secured to the ground – it can be windy on the Park.

Host by the Friends of Lakeshore State Park
P: 414.273.1173 / F: 414.273.2205 / www.friendslsp.org
www.GatheringWatersFest.org

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Electricity: There is no electricity on the Park. Please bring a generator if you need power. There is an additional \$50 fee if you need power.

Need power? Power needs: Please bring an extension cord if power is needed

Festival Promotion: Please promote the *Gathering Waters Festival* if possible. Hang a poster, distribute postcards or bookmarks or place in your newsletters, e-newsletters and on your Web site. Let us know if you need a logo, poster, postcards or bookmarks.

Door Prizes: We're able to donate: _____

We would truly appreciate if you could donate a door prize (membership, t-shirts, hats, tickets or other) we can use for the Park's Passport drawing. If confirmed by May 1, your name will be listed on the event website and event signage for your donation. Please email info@gatheringwatersfest.org or call 414.588.0617.

FESTIVAL FOOD VENDOR FEE: \$250

Terms and Conditions:

There is a \$250 food vendor fee that must be paid by **Tuesday, May 31** to the **Friends of Lakeshore State Park**. You agree to provide the food and pricing outlined above for the *Gathering Waters Festival* on June 11 from 11:00 a.m. to 6:00. You will utilize the appropriate cleanliness procedures as required by the Milwaukee Department of Public Health and have the appropriate Health Department permit and general liability insurance. If you are in agreement with these terms and conditions, and the set-up and take down policies, please sign this contract and return to the contact information below.

Vendor Contact & Business

Date

Mail or drop-off this signed contract, Certificate of Insurance, permit and \$250 check by Tuesday, May 31 to:

Kae DonLevy, Friends of Lakeshore State Park, c/o Historic Third Ward Association
219 N. Milwaukee St. Milwaukee, WI 53202 or fax to 414.273.2205.

***Thank you for offering this festival and attendees
the best in local Milwaukee!***

Festival Director:

Contact Kae DonLevy - 414.588.0617 or info@gatheringwatersfest.org

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